

Organization: Raue Center School For The Arts (RCSA)

Program: The Little Mermaid Jr. Summer Camp Production

Location: RCSA at Trinity Episcopal Parish (Camp) | 210 McHenry Ave, Crystal Lake | Raue Center For The Arts (Performance)

Position: Teacher Assistant (*Hiring multiple TA's*)

Stipend: \$1500 Total

Important Dates: June 1 – August 2

- **Auditions:** June 1 – 5
- **Camp Dates:** June 8 – August 2 (Monday – Thursday)
- **Daily Schedule:**
 - 8:45 – 9 AM | Drop Off
 - 9 AM – 2:15 PM | Camp
 - 2:15 – 2:30 | Pickup
- **Tech Dates:** July 19 – July 23
- **Show Dates:**
 - July 24, 25, 31 | August 1 @ 7 PM
 - July 25, 26 | August 1, 2 @ 1 PM
 - July 30 @ 10 AM (Morning Performance)
 - July 26th @ 1 PM will be a sensory friendly performance

Raue Center School For The Arts (RCSA) is excited to continue its summer camp program and is seeking three energetic, responsible, and proactive Teaching Assistants to join our team for *The Little Mermaid Jr.*

This role is ideal for individuals who love working with kids (ages 7–12), take strong initiative, and can confidently lead, manage, and maintain focus within a high-energy camp and rehearsal environment for 30 students. Teaching Assistants are a vital daily presence, helping guide students, support staff, and keep the camp running smoothly.

Position Overview

Teaching Assistants work closely with the entire production team to support both the educational and rehearsal aspects of the camp. This includes leading activities, assisting with instruction, and ensuring students remain focused, engaged, and respectful throughout the day.

This role requires leadership, patience, and the ability to take charge when needed. Balancing fun with structure to create a positive and productive environment for up to 30 students is a must.

Key Responsibilities

Student Leadership & Camp Management

- Take strong initiative in leading groups of students throughout the day
- Maintain control, structure, and focus within a high-energy environment
- Help manage behavior in a positive, respectful, and effective way
- Ensure students stay engaged, on task, and supportive of one another
- Serve as a consistent leader and role model for all students

Teaching & Camp Activities

- Assist in teaching acting, theatre, and camp-based activities
- Lead and facilitate games, exercises, and creative camp experiences
- Help plan and implement fun, engaging daily activities
- Adapt activities to meet varying experience levels and personalities

Production Support

- Support the Director, Choreographer, Music Director, Stage Manager, and Assistant Stage Manager
- Assist with daily setup and breakdown of rehearsal spaces (chairs, tables, piano, etc.)

- Attend production meetings and collaborate with the creative team
- Help coordinate in-class coaching sessions and scheduling

Student Supervision & Daily Camp Operations

- Assist the Stage Manager and Assistant Stage Manager to set-up chairs, and tables, situate the piano, and adjust the physical layout of the classroom in preparation for that day's camp.
- Welcome students and parents during drop off, check them in, pass out name tags, etc.
- Oversee students during activities, rehearsals, breaks, and lunch periods
- Maintain organization and cleanliness of rehearsal and classroom spaces
- Once in the theater, help supervise backstage behavior, focus, and safety
- Once at the theatre, you may shift to also helping backstage in a crew capacity
- Provide consistent support to ensure a smooth rehearsal and performance process
- At the end of the day, help in the release of students to their guardians/parents

General Responsibilities

- Bring high energy, positivity, and flexibility every day
- Communicate effectively with staff and students
- Work collaboratively as part of a team
- Participate in strike immediately following the final performance

Qualifications

- Strong leadership and initiative
- Ability to manage and engage large groups of children
- Excellent communication and organizational skills
- High energy, adaptability, and problem-solving mindset
- Passion for working with youth
- Theatre or teaching experience is a plus, but not required

How to Apply

Please contact and email the following to rcsaeducation@rauecenter.org :

Cover Letter (include the following):

- Why is working with kids important to you?
- What would you bring to the camp and classroom environment?

Plus:

- Professional resume (include any experience working with youth or teaching)

Additional Information

Start Date: Based on the first production meeting (Summer 2026 timing; exact date TBD)

Submission of materials does not guarantee employment; however, applications may be kept on file for future opportunities