

Position: Raue Center School For The Arts Summer Camp OnStage – Set Designer
Hours: Varies based on availability
Stipend: \$600

Raue Center School For The Arts (RCSA) is thrilled to be launching its summer education camp program and is looking for a for a skilled, self- motivated set designer to join our team for the RCSA production of *Moana Jr.* Potential costume coordinator should be a self-starter and an excellent collaborator with the creative team members.

Set Designer Responsibilities:

- Understanding the script and production specifications and collaborating with the director to design the layout and look of the set using pencil sketches and/or software.
- Researching *Moana Jr* to create thematical elements and conceptual looks.
- Selecting lighting practical's, furniture, wall and floor coverings, and all other props used as set dressing if applicable.
- Producing a model or floor plan for the director's approval and implementing changes as required.
- Providing potential cost and time estimates to build.
- Work closely with the Production Manager(s), Technical Director and Production Director to coordinate build time, space availability, technical requirements, etc.
- Inspecting stage entrances and exits to ensure the set is positioned correctly and performing quality assurance on all aspects of the set with the technical director.
- Briefing crew and actors on set safety and explaining how the set operates (if applicable)
- Ensuring all sets meet safety standards with the Raue Center technical staff.
- Set designer will not be required to be part of the building process, but if so chooses, is welcome to assist.
- All designers will need to participate in strike, immediately following the final performance (Saturday, July 27th)

Important *Moana Jr.* dates:

- Auditions & Callbacks: Week of June 10, 2024 (Times are being finalized)
- Rehearsals: June 17 – July 24, 2024
- Performances: July 25 – July 27, 2024

Please email the following to: rcaeducation@rauecenter.org

- Cover letter which should include why set designing is important to you and what you can bring to the production with your designs.
- Professional resume and/or design resume ***Design Resume preferred.**
- A link to your design portfolio or images of previous design work.

Start date: *Dependent on when first production meeting will be.*

Please note that submission of your resume is a not a guarantee of employment, HOWEVER, we will keep your information on file for future productions.