

Position: Raue Center School For The Arts Summer Camp OnStage – Costume Coordinator

Hours: Varies based on availability

Stipend: \$800

Raue Center School For The Arts (RCSA) is thrilled to be launching its summer education camp program and is looking for a for a skilled, self- motivated costume coordinator to join our team for the RCSA production of *Moana Jr.* Potential costume coordinator should be a self-starter and an excellent collaborator with the creative team members.

The Costume Coordinator, with the assistance of a support committee, will oversee costumes, hair, and makeup for *Moana Jr.* Job overview includes the following:

Costume Coordinator Responsibilities:

- Oversee costumes, hair, and makeup with the assistance of a support committee for *Moana Jr.*
- Collaborate closely with the director to create, brainstorm, and plot the overall look and feel of the show.
- Research the specialized looks of the characters of the show and matching the overall theme of the show.
- Demonstrate a solid understanding of *Moana Jr.* based on the animated film to assist in creating a design based on the look/style of the original but should not be necessarily copied. We would like the designer to create their own feel and look of the show.
- Assist student cast members in pulling looks together from students' personal wardrobe.
- Supplement additional costumes by pulling from stock or purchasing when necessary, working with a budget.
- Attend production meetings, dress parades, tech and dress rehearsals, and fittings.
- Act as the liaison between the director and stage manager.
- Oversee the parent support committee, who will assist as directed with the costume acquirement, alterations, and purchases.
- Oversee and plan out what sort of make-up and hair requirements there will be along with the assistance of a support committee. The potential candidate will also collaborate with the director on vision.
- All designers will need to participate in strike, immediately following the final performance (Saturday, July 27th)

Important *Moana Jr.* dates:

- Auditions & Callbacks: Week of June 10, 2024 (Times are being finalized)
- Rehearsals: June 17 – July 24, 2024
- Performances: July 25 – July 27, 2024

Please email the following to: rcsaeducation@rauecenter.org

Cover letter, which should include:

- Why costuming is important to you.
- What you can bring to the production.
- How you would approach and oversee a volunteer committee.
- Professional resume and/or design resume. ***Design/costume resume preferred.**
- A link to your portfolio and/or images of previous costume work.

Start date: *Is dependent on when first production meeting will be*

Please note that submission of your resume is a not a guarantee of employment, HOWEVER, we will keep your information on file for future productions.