



RAUE CENTER FOR THE ARTS
Teaching Assistant

Job Description

Job Summary

Seeking a responsible, self-motivated, flexible, and knowledgeable **Teaching Assistant** to join our production of Christmas Carol. Christmas Carol is a production of Raue Center for the Arts educational SAGE on STAGE program and will run December 4th through December 12th, 2021 at Raue Center for the Arts in downtown Crystal Lake, IL. See detailed schedule below. This position requires attendance all rehearsals and all performances. Housing and transportation will not be provided. Local area candidates preferred.

About Raue Center for the Arts

Raue Center For The Arts is a 501(c)3 non-profit organization dedicated to enriching the lives of all through the arts. We are committed to the discovery of new and daring voices, vital to the future of American theater and our community. Our community strives to honor the experiences, abilities, heritage, and expression of all artists, faculty, students, and staff. Within our artistry and administration, we pledge to empower a full range of individual identities. We endeavor to provide time and space for ALL artistic voices. Our work embraces **everyone** and we are dedicated to nurturing future generations of RISK takers. We are dedicated to young and old ALIKE. The Arts have a duty to ask questions. A responsibility to refine answers and a passion to explore sensitive topics. We learn more about our future by examining ourselves. Raue Center's legacy and artistry rely upon its engagement across multiple generations and multiple peoples. We strive to reflect well on the community and to shine a spotlight on our strengths in Northwestern, IL. We are a diverse population that **DEMANDS RESPECT for ALL**.

Qualifications

- Extensive experience working with youth ages 8 through 18.
- Comfortable interacting with new and diverse groups of people.
- Capable of maintaining composure in high-stress situations.

Primary Responsibilities

- Implementing the creative team's plans and maintaining daily schedules
- Supporting each child's social, emotional and intellectual growth and development
- Ensuring the wellbeing and safety of children
- Using a variety of instructional and assessment strategies, as directed by the Education Manager and Director, to meet individual student needs
- Assisting students with lines, vocal parts and choreography
- Maintaining communication with staff regarding the progress of students



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Physical Requirements

- Must be able to lift 50 Lbs
- Must be able to stand for a prolonged period without the use of support
- Must be able to use their hands to handle, control and feel objects tools, or controls. Assembly of production systems and or objects can be demanding.
- Must be able to hear without an assisted electronic device.
- Must be able to see differences between colors, shades, and brightness.
- Keep or regain the body's balance or stay upright when in an unstable position.

Compensation

This is a stipend position. Compensation is competitive and based on experience.

To Apply

Interested candidates must send a cover letter and resume in PDF to education@rauecenter.org. Please use the header "Christmas Carol – Teaching Assistant". No phone calls or visits. Not all applicants will be contract.

Raue Center for the Arts is an Equal Opportunity Employer and does not discriminate based on race, color, age, sex, religion, national origin, disability, marital status, or any other characteristics protected by law.



RAUE CENTER FOR THE ARTS
Critical Dates

Monday, November 8th, 2021 – Student Rehearsals Begin

Saturday, November 20th, 2021 – Designer Run

Wednesday, December 1th – 3rd, 2021 – Technical Rehearsals

Saturday, December 4th, 2021 – Opening Night

Sunday, December 12th, 2021 – Closing Night

Student Rehearsal Information

Student Cast is called every Monday, Wednesday, Friday, and Saturday starting November 8th. Weekday rehearsals will be from 6:30p – 8:30p and weekend rehearsals will be from 12:00p – 4:00p.

Performance Information

Saturday, December 4th, 2021 (7:00 PM) – General Public Performance

Sunday, December 5th, 2021 (2:00 PM) – General Public Performance

Thursday, December 9th, 2021 (10:00 AM & 12:15 PM) – Private School Showing

Saturday, December 11th, 2021 (2:00 PM & 7:00 PM) – General Public Performance

Sunday, December 12th, 2021 (2:00 PM) – General Public Performance

*****Teaching Assistant must be on-site 30 minutes before listed time.***